Winneshiek Medical Center Board of Trustees Minutes
Wednesday, January 6, 2021; 4:00- 5:00 p.m.
Link: https://us02web.zoom.us/j/85239316737
Telephone Dial-in Option: 312-626-6799 **Meeting ID: 852 3931 6737**

Comments from the public: None

Minutes

Topic	***Presenters***	***Purpose***
Call to Order	Clark Goltz, Chairperson	

Clark Goltz, Chairperson, called the meeting to order at 4:02 p.m. This meeting is being held virtually due to social distancing guidelines put in place to prevent the spread of COVID-19.

Ms. Radtke read a reflection on "the fork in the road".

Clark Goltz introduced Dr. Tom Marquardt as the new Chief Medical Officer and shared positive feedback from his peers.

Approval of Agenda	Clark Goltz, Chairperson	Approval

Action: Motion was made by Tim Schweizer, seconded by Karl Jacobsen, to approve the agenda. All voting aye. Motion carried.

Consent Items	Clark Goltz, Chairperson	Approval

Board of Trustee Meeting Minutes: December 2, 2020 & December 21, 2020
Action: Motion was made by Roger Huinker, seconded by Karen McLean, to approve consent items. All voting aye. Motion carried.

Dr. Ryan shared that the medical staff members who were approved as conditional reappointment last month have now completed all necessary paperwork to allow full reappointment.

Medical Staff Report	Anna Ryan, M.D., Medical Staff President	Approval

Dr. Ryan reported the recommendation of the Medical Executive Committee to grant Membership and Privileges for:

Tele-Psychiatry Privileges:
- Joan James, MD (Tele-Psych)

Allied Health Professional Staff Privileges:
- Elizabeth Leschensky, ARNP (Family Medicine/Urgent Care)

Allied Health Professional Staff Privileges:
- Chad Rasmussen, ARNP (H&P)

Action: Motion was made by Tim Schweizer seconded by Karl Jacobsen to appoint and grant membership and privileges as listed. All voting aye. Motion carried.

Tim Schwiezer will attend the Medical Staff Meeting on February 3, 2021.

Old Business	Clark Goltz, Chairperson	Discussion

None

New Business	Clark Goltz, Chairperson	Approval

- **Capital Equipment Request – Radiology, Mobile XR System, $150,618**

The Shimadzu MobileDaRt Evolution MX8 Mobile X-ray system will be an addition to the radiology department's current mobile x-ray system. This system will assist the radiology department with caring for

COVID patients. It is believed that this purchase can be covered by stimulus funds.
Action: Motion was made by Karl Jacobsen seconded by Roger Huinker to approve the capital request. All voting aye. Motion carried.

Finance Committee Report for November 2020	Lynn Luloff	Information/ Discussion

Total Patient Revenues in November were $11.3 million, which was 2.6% favorable to budget. November's Net Patient Revenue along with Total Other Revenue was $6,260,140 and was 8.5% favorable to budget. November's Total Operating Expenses of $5.9 million were unfavorable to budget by (0.3%). November's Gain from Operations of $326,230 was favorable to budget. With non-operating revenues of $146,488, the Net Gain for November was $472,718. While this fiscal year's operating expenses were higher than last November, there was alignment with net revenues as shown by an increase to 8.3% for the financial challenge. Year-to-date the Operating Gain is $1,570,846 before GASB68 accruals.

The software system conversion has gone well. Staff have put in a great deal of time learning the new system and feel encouraged and hopeful that it will allow for efficiencies moving forward.

Clinical Reports and Provider Updates	Kathy Moritz, Chief Nursing Officer	Information

Kathy Moritz Reported:

- The Mabel Clinic, Ossian Clinic, and OB department were all recognized through the Mayo Clinic Health System as high patient experience performers.

Action: Accepted as presented.

Administrative Reports and Updates	Lisa Radtke, Chief Administrative Officer Dave Rooney, Administrator-Operations	Information

Lisa Radtke reported:

- Department Presentations during monthly Board Meetings will soon resume to help our newer Trustees become acquainted with each department and its staff as well as allow all Trustees to hear current updates from departments. The Trustees feel there is value in these presentations and agrees with continuing these.
- A letter from the American Hospital Association was included in the Board Packet for review. Since this letter was sent an extension has been approved through the end of March for the congressionally-enacted moratorium on the application of the Medicare sequester cuts.
- Thank you to the in-house garden team, led by Brock Dansdill and Chad Wurtzel, on a successful year of harvest. Although there was reduced planting this year, the garden team made great use of the crop.
- Nutrition Services provided 465 take-out Christmas dinners this year.
- Beginning January 1, 2021, Winneshiek Medical Center's alignment with Mayo Clinic Health System (MCHS) transferred assigned oversight from the Southwest Wisconsin (SWWI) to the Southeast Minnesota (SEMN) region. Leadership from SEMN region has responded affirmatively to the WMC Board request to review the current agreements over the next six months with the intention to have revisions in place by the end of June 2021.

Dave Rooney reported:

- WMC received 400 doses of the Moderna COVID-19 vaccine. So far approximately 350 staff members have been vaccinated with more scheduled to receive their vaccine. Thank you to the Incident Command Operations team and to the Occupational Health staff for their work on the process.
- The access graphs which are provided in the Board Packet show the number of visits in the well clinic, visits in the respiratory illness clinic (RIC), and telehealth visits. Patients seen in the RIC are those which screen positive for possible COVID-19 symptoms via guidelines from the Centers for Disease Control and Prevention and the Iowa Department of Public Health. Those patients are seen in the North Building

to separate them from the well patients seen in the main building. **Action:** Accepted as presented.		
Foundation Updates	Steve Hildebrand, Foundation Board Member	Information
• The Annual Fund has a goal of raising $85,000 for lab equipment and is very close to reaching that goal, with about $83,000 in current donations.		
Closed Session	Clark Goltz, Chairperson	Discussion
At 4:56 p.m., Board members went into Closed Session pursuant to Iowa code 21.5 (1) (l) to discuss proprietary business in connection with strategic planning for purposes of addressing process improvement initiatives. **Motion:** Made by Roger Huinker, seconded by Steve Hildebrand to enter a Closed Session. Roll Call Vote: Huinker, aye; Hildebrand, aye; Jacobsen, aye; McLean, aye; Schweizer, aye; Goltz, aye; Friest, aye. Motion carried.		
Return to Regular Session		
At 6:36 p.m. Board members returned to Regular Session.		
Adjournment		
The meeting adjourned at 6:37 p.m. **Action:** Motion made by Tim Schweizer, seconded by Lora Friest to adjourn the meeting. All voting aye. Motion carried.		

Members || O = Absent, X = Present

Clark Goltz, Chairman (by phone)	X	Karl Jacobsen, Board member (by phone)	X	Thomas Marquardt, DPM, interim CMO (by phone)	X	Anna Ryan, MD, President, Medical Staff (by phone)	X
Karen McLean, Vice-Chair (by phone)	X	Steve Hildebrand, Board member (by phone)	X	Kathy Moritz, CNO (by phone)	X	Dave Rooney, Administrator of Operations (by phone)	X
Roger Huinker, Secretary-Treasurer (by phone)	X	Lora Friest, Board member (by phone)	X	Lynn Luloff, CFO (by phone)	X	Eric Erickson, VP Primary Care, MCHS-SWWI	O
Tim Schweizer, Board member (by phone)	X	Lisa Radtke, CAO (by phone)	X	Eric Crockett, Regional Chair of Administration- MCHS SEMN	O	Rachel Tangen, Executive Assistant (by phone)	X

Guests (by phone): Laurie Bulman, Director of Human Resources; Kristin Anderson, Halsa Advisors; Mary Marx, Director of Marketing and Communications; Scott Walters, Halsa Advisors

Recording: Rachel Tangen, Executive Assistant

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Roger Huinker, Secretary