

Winneshiek Medical Center Public Budget Hearing

Wednesday, March 2, 2022

3:45-4:00 p.m.

Minutes

<u>Topic</u>	<u>Presenters</u>	<u>Purpose</u>
Budget Proposal for Fiscal Year 2023	Steve Slessor, Chief Administrative Officer	Information / Discussion
Proposed county budget was shared. No public comment.		

Winneshiek Medical Center Board of Trustees Minutes

Wednesday, March 2, 2022

4:00-6:00 p.m.

Minutes

<u>Topic</u>	<u>Presenters</u>	<u>Purpose</u>
Call to Order	Clark Goltz, Chairperson	
Clark Goltz, Chairperson, called the meeting to order at 3:50 p.m.		
Moment for Mission	Steve Slessor, Chief Administrative Officer	Information
Mr. Slessor reflected on the great leadership team at WMC and welcomed Ben Stevens to the team.		
Consent Agenda	Clark, Goltz, Chairperson	Approval
Action: Motion was made by Roger Huinker, seconded by Karen McLean to approve the 02.03.22 Board Meeting Minutes and the 02.24.22 Board Finance and Compliance Committee Minutes and the 01.31.22 Quality and Patient Safety Committee Minutes. All other voting aye. Motion carried.		
Department Presentation: Environmental Services	Lynette Banks, Director of Environmental Services	Information
Ms. Banks shared an overview of the Environmental Services department including recently updated job titles and a list of current staff members. A number of staff members joined to showcase some of the new technology being utilized in the department, such as the Clorox 360, I-mop, and San-24 Germicidal wipes.		
Facility Project	Josh Ripplinger, Wold Architects; Rachel Bartling, Wold Architects	Approval
Mr. Ripplinger and Ms. Bartling shared an update on the Master Facility Plan project after the schematic design phase has resulted in updated layouts and changes in costs due to inflation, supply chain challenges, and changes in construction expenses. They reviewed the feasibility report page by page which will be included in a larger report submitted to the USDA as part of WMC's funding request. Mr. Slessor also shared updated cash flow projections for WMC.		
Action: Motion was made by Roger Huinker, seconded by Karen McLean to approve proceeding with the design development of the project at an expense of \$450,000 and engaging with Eide Baily to complete a financial feasibility analysis to submit to USDA for funding request. All other voting aye. Motion carried.		
January Finance Report	Steve Slessor, Chief Administrative Officer	Information
Financials were shared in the Trustees' packet and reviewed at a high level with no questions.		
Fiscal Year 2023 County Budget	Steve Slessor, Chief Administrative Officer	Approval
Action: Motion was made by Karen McLean, seconded by Tim Schweizer to approve the fiscal year 2023 county budget. All other voting aye. Motion carried.		

Medical Staff Report	Anna Ryan, M.D., Medical Staff President	Approval
Dr. Ryan reported the recommendation of the Medical Executive Committee to grant Membership and Privileges for:		
Provisional Allied Health Professional Staff Membership with Privileges in Family Medicine/Urgent Care: <ul style="list-style-type: none"> Dayna Soukup, PA-C 		
Provisional Allied Health Professional Staff Membership with Privileges as a Certified Registered Nurse Anesthetist: <ul style="list-style-type: none"> Sarah Otterness, CRNA 		
Active Medical Staff Privileges: <ul style="list-style-type: none"> Anna Mark, MD, Family Medicine 		
Active Medical Staff Privileges: <ul style="list-style-type: none"> Emily Connor, MD, Orthopedic Surgery 		
New Integrated Telehealth Partners Tele-Psychiatry Telemedicine Privileges Schedule 1 (see attached)		
New Mayo Tele-Emergency Medicine Telemedicine Privileges (see attached)		
New Mayo Tele-Stroke Telemedicine Privileges (see attached)		
Updated vRad Schedule 1 to include the following physician: <ul style="list-style-type: none"> John Jackson, MD 		
Action: Motion was made by Lora Friest seconded by Tim Schweizer to appoint, grant membership and privileges as listed. All other voting aye. Motion carried.		
Foundation Updates	Lora Friest, Trustee	Information
The \$2,000 gift from Heavenly Made Gift Shop was used to purchase educational materials and support breast health literature for patients, along with a display in Radiology.		
Administrative Reports	Leadership Team	Information
Chief Administrative Officer		
Steve Slessor reported: <ul style="list-style-type: none"> Mr. Slessor welcomed new Chief Financial Officer, Ben Stevens. Mr. Stevens shared about himself and his family, and excitement to join Winneshiek Medical Center. 		
Chief Medical Officer		
Dr. Tom Marquardt reported: <ul style="list-style-type: none"> Mayo tele-ed and tele-stroke are in the process of being implemented at WMC. 		
Chief Nursing Officer		
Kathy Moritz reported: <ul style="list-style-type: none"> After taking a pause during Covid, the Luther Clinic has started seeing ill patients again. Ill students were sent to WMC during the pause in seeing them at the Luther Clinic. 		
Administrator of Operations		
Dave Rooney reported: <ul style="list-style-type: none"> WMC continues to experience challenges with Verizon customers dialing into the facility. WMC's telephone system vendor, Lumen, is now working directly with Verizon to fix the issue. The WMC phone system is working as it should. 		

Director of Human Resources

Laurie Bulman reported:

- The education department is busy with staff education courses and student shadowing.
- Continue to be busy with recruitment for a number of open positions.

IHA Hospital Board Certification Recognition

Clark Goltz, Chairperson

Information

Congratulations to Karl Jacobsen, Karen McLean, and Tim Schweizer on receiving their IHA Hospital Board Certification. They will be recognized by Iowa Hospital Association on April 22nd during the Governance Forum.

Executive Session

Clark Goltz, Chairperson

Approval

At 5:42 p.m., Board members went into Closed Session pursuant to Iowa code 21.5 (1) (l) to discuss patient care quality and process improvement initiatives in a meeting of a public hospital.

Motion: Made by Steve Hildebrand, seconded by Lora Friest to enter a Closed Session. Roll Call Vote: Hildebrand, aye; Huinker, aye; Jacobsen, aye; McLean, aye; Schweizer, aye; Goltz, aye; Friest, aye. Motion carried.

Return to Regular Session

Clark Goltz, Chairperson

At 5:59 p.m. Board members returned to regular session.

Adjournment

The meeting adjourned at 5:59 p.m.

Action: Motion made by Tim Schweizer, seconded by Steve Hildebrand to adjourn the meeting. All voting aye. Motion carried.

Members || O = Absent, X = Present

Clark Goltz, Chairman	X	Steve Hildebrand, Board member (via phone)	X	Dave Rooney, Administrator of Operations	X	Eric Crockett, Regional Chair of Admin-MCHS SEMN	O
Karen McLean, Vice-Chair	X	Lora Friest, Board member	X	Kathy Moritz, CNO	X	Dr. Albright, MCHS SEMN Regional Vice President	O
Roger Huinker, Secretary-Treasurer	X	Steve Slessor, CAO	X	Ben Stevens, CFO	X	Kristin Johnson, MCHS SEMN Vice-Chair Administration	O
Tim Schweizer, Board member	X	Thomas Marquardt, DPM, CMO	X	Anna Ryan, MD, President, Medical Staff	X		
Karl Jacobsen, Board member (via phone)	X	Laurie Bulman, Director of Human Resources	X	Rachel Schmitt, Executive Assistant	X		

Guests: Paul Scott, Decorah News; Maggie Busta, Infection Prevention and Nurse Education Coordinator; Lynette Banks, Director of Environmental Services; Tim Hageman, Floor Care Technician; Mary Duwe, Environmental Services Technician; Joel Jepsen, Environmental Services Technician; Lee Christopher, Floor Care Technician; Michael Malila, Environmental Services Technician; Michelle Larson, Environmental Services Technician; Pat Frana, Environmental Services Technician; Shelly Glock, Environmental Services Technician; Steve Sadowski, Floor Care Technician

 Roger Huinker, Secretary

Recording: Rachel Schmitt, Executive Assistant