

**Winneshiek Medical Center Board of Trustees Minutes**  
*Wednesday, August 4, 2021; 4:00- 5:30 p.m.*

**Minutes**

<u>Topic</u>	<u>Presenters</u>	<u>Purpose</u>
<b>Call to Order</b>	Clark Goltz, Chairperson	
Clark Goltz, Chairperson, called the meeting to order at 4:00 p.m.		
<b>Public Comment</b>		
none		
<b>Additions to Agenda</b>	Clark Goltz, Chairperson	Approval
The agenda item 'Daycare Land Proposal' will be moved directly following the Consent Agenda.		
<b>Action:</b> Motion was made by Roger Hunker, seconded by Karl Jacobsen to approve the agenda. All voting aye. Motion carried.		
<b>Moment for Mission</b>	Steve Slessor, Chief Administrative Officer	Information
This agenda item will serve as an opportunity for patient stories and compliments to be shared with the Trustees. Ms. Moritz read a thank you letter from the Iowa Donor Network.		
<b>Consent Agenda</b>	Clark Goltz, Chairperson	Approval
<b>Action:</b> Motion was made by Tim Schweizer, seconded by Steve Hildebrand, to approve the Board Minutes from June 2, 2021 and July 7, 2021, as well as the Board Finance Committee and Board Buildings and Grounds Committee Minutes. All voting aye. Motion carried.		
<b>Daycare Land Proposal</b>	Steve Slessor, Chief Administrative Officer	Recommendation
Discussions have taken place over the previous months between WMC and Sunflower about the possibility of a land donation for their new daycare center. The Board Buildings and Grounds Committee recommended this topic be brought to the full Board for discussion and decision.		
Ms. Fromm shared an overview of the need for increased childcare in the community and the need for Sunflower to build a new facility as their current facility ages. Many parties were included in the planning phase for the new daycare. A self-sustaining model was created which incorporates a childrens museum into the daycare center to allow for increased revenue to cover wage and benefits for staff members. The new center would increase Sunflower's capacity to 215 children in phase one, and up to 308 children in phase 2. Fundraising continues for the project and over three million dollars have been raised to date.		
Mr. Slessor shared an overview of the land on the WMC campus and shared the proposed section to be donated. The current strategic plan includes growth in a number of areas and some land will be needed for that potential expansion, but much of it will be the addition of levels onto the current WMC building and land directly surrounding the WMC building.		
The Trustees and leadership shared the understanding of the need for daycare and housing in the community and the importance of reacting to this need to support the wellness of the community. As a large employer in the community it is vital to recruitment efforts to have daycare available in the community for candidates.		
<b>Action:</b> Motion made by Tim Schweizer, seconded by Roger Huinker to approve the donation of up to 4 acres of land for the purpose of establishing a new, expanded daycare facility pending the successful completion of the following:		

- Sunflower raising enough funds for the project to proceed.
- Successful agreement between Sunflower and WMC management of final acres and placement of the facility that will still allow WMC to perform meaningful expansion on the 8.25 acre parcel.
- Donation to be contingent upon right of first refusal clause to receive the land back in the event Sunflower dissolves or sells.

Furthermore, the Board instructs management to work with Sunflower to work together on future partnerships that may benefit both parties. The Board also instructs management to get an appraisal and/or market analysis done on the parcel of land. All voting aye. Motion carried.

<b>Quality Report</b>	Maggie Busta, Quality Improvement RN	Approval
Infection Prevention and Control (IPAC) Annual Report		

Ms. Busta shared a high level review of performance on the IPAC priorities from fiscal year 2021 and shared the proposed priorities for fiscal year 2022.

**Action:** Motion was made by Lora Friest, seconded by Karl Jacobsen, to approve the Infection Prevention and Control priorities for fiscal year 2022. All voting aye. Motion carried.

<b>June Finance Report</b>	Lynn Luloff, Chief Financial Officer	Information
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Total Gross Patient Revenues for fiscal year 2021 increased by 13.2% over fiscal year 2020. The number of patient days, birthdays, and surgery visits all increased from fiscal year 2020. Total Net Patient Revenues and Total Other Revenue were unfavorable to budget by (4.6%). Operating Expenses for fiscal year 2021 increased by 3.9% from the previous fiscal year, but were favorable to budget.

Preliminary results compiled for fiscal year 2021 show an Operating Gain of \$35,029 compared to a budget of \$1,341,692. With non-operating revenues of \$5.1 million there is a Net Gain of \$5,145,211. With the GASB68 accrual, there is a Net Gain for fiscal year 2021 of \$4,056,014.

<b>Medical Staff Report</b>	Anna Ryan, M.D., Medical Staff President	Approval
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Dr. Ryan reported the recommendation of the Medical Executive Committee to grant Membership and Privileges for:

**Third Quarter Reappointments (October 1, 2021 – September 30, 2023):**

Leschensky, Elizabeth, ARNP, Family Medicine, Urgent Care Levinson, Benjamin, CRNA Levinson, Heather, ARNP, Adult Medicine Ludeking, Carol, ARNP, Family Medicine, Urgent Care Lyon, Megan, Physical Therapy (Direct Access) Madsen, Gregory, PA-C, Urgent Care Malanaphy, Tiffany, CRNA Marquardt, Thomas, DPM, Podiatry	Miller, Douglas, PA-C, Nephrology Miller, Todd, MD, Cardiology Moen, Kathryn, MD, Pediatric Telemedicine Murphy, Mikaela, Dental Assistant Nanke, Kristen, ARNP, Cardiology Nduka, Ngozi, MD, Pediatric Telemedicine Olson, Eric, MD, Sleep Medicine Petersburg, Kathy, ARNP, Family Medicine Rasmussen, Chad, ARNP, H&P Only
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**Updated vRad Schedule 1 to include the following physicians:**

- Kevin Cawley, MD
- Mazen Ghani, MD

**Action:** Motion was made by Karl Jacobsen, seconded by Steve Hildebrand to appoint, grant membership and privileges as listed. All voting aye. Motion carried.

Karl Jacobsen will attend the Medical Staff Meeting in September.

<b>Foundation Updates</b>	Lora Friest, Trustee	Information
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The Foundation has begun their Annual Fund campaign; packets were provided to the Trustees.

<b>Administrative Reports</b>	Leadership Team	Information
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**Chief Administrative Officer**

Steve Slessor reported:

- No questions at this time

**Chief Medical Officer**

Dr. Marquardt reported:

- He will be assisting with coverage of a maternity leave in La Crosse on Fridays during August, September and October.
- The transition to the Mayo Southeast Minnesota region has gone very well.

**Chief Financial Officer**

Lynn Luloff reported:

- Congress will not be tapping into the provider relief fund monies to pay for the infrastructure package. Both the House and Senate have introduced legislation to give businesses who received their provider relief funds before July, which includes WMC, an extended time frame to spend those monies.

**Chief Nursing Officer**

Kathy Moritz reported:

- There are a fair number of open Nursing positions.
- The annual Hospice Ride is being planned.
- Nutrition Services has installed a new payment system which allows employees to utilize their badge or credit card for payment.
- Nutrition Services has developed a program to offer kosher meals to admitted Jewish patients.

**Administrator of Operations**

Dave Rooney reported:

- Dr. Wulfsberg retired at the end of July.
- Dr. Emily Connor, Orthopedic Surgeon, started this week and is working through the orientation process. She will spend some time in Rochester to train as well.
- The Cresco rehab clinic will be holding an open house and expect to begin seeing patients on August 30<sup>th</sup>.
- Dr. Orvis will be back at WMC in the operating room a few days a month.

**Director of Human Resources**

Laurie Bulman reported:

- The new payroll and human resources system was utilized with recent wage increase and benefit renewal processes.
- Volunteers are thrilled to be back at WMC and the Gift Shop is open again.

<b>Board Subcommittee Structure</b>	Steve Slessor, Chief Administrative Officer	Information / Discussion
Mr. Slessor shared a list of the current Board subcommittees, their purpose, current members, and when the committee last met. Trustees are asked to consider which committees they would like to see continue, which they believe should be discontinued, and any other changes to the committee structure and send those suggestions to Mr. Slessor or bring for discussion during the next Board Meeting.		
<b>Other</b>		
The Board wishes to complete a self-assessment, which is typically done on an annual basis. The Trustees instruct Ms. Schmitt to work with resources through the Iowa Hospital Association to complete the assessment.		
<b>Adjournment</b>		
The meeting adjourned at 5:40 p.m.		
<b>Action:</b> Motion made by Tim Schweizer, seconded by Roger Huinker to adjourn the meeting. All voting aye. Motion carried.		

**Members** || O = Absent, X = Present

Clark Goltz, Chairman	X	Steve Hildebrand, Board member	X	Dave Rooney, Administrator of Operations	X	Anna Ryan, MD, President, Medical Staff	X
Karen McLean, Vice-Chair (via phone)	X	Lora Friest, Board member	X	Kathy Moritz, CNO	X	Eric Crockett, Regional Chair of Admin-MCHS SEMN	O
Roger Huinker, Secretary-Treasurer	X	Steve Slessor, CAO	X	Lynn Luloff, CFO	X	Dr. Albright, MCHS SEMN Regional Vice President	O
Tim Schweizer, Board member	X	Thomas Marquardt, DPM, CMO	X	Rachel Schmitt, Executive Assistant	X	Kristin Johnson, MCHS SEMN Vice-Chair Administration	O
Karl Jacobsen, Board member	X	Laurie Bulman, Director of Human Resources	X				

**Guests :** Trudy Belay, Director of Quality Management; Stephanie Fromm, Winneshiek County Development Director; John Schroeder, Sunflower Treasurer; Barb Wilkerson, Sunflower Board Member; Heather Groth, Sunflower Executive director; Harlan Satrom; Maggie Busta, Quality Improvement RN; Paul Scott, Decorah News



Roger Huinker, Secretary

Recording: Rachel Schmitt, Executive Assistant