

Winneshiek Medical Center Board of Trustees Minutes

Wednesday, May 4, 2022

4:00-6:00 p.m.

Minutes

<u>Topic</u>	<u>Presenters</u>	<u>Purpose</u>
Call to Order	Clark Goltz, Chairperson	
Clark Goltz, Chairperson, called the meeting to order at 4:00 p.m.		
Moment for Mission	Kathy Moritz, Chief Nursing Officer	Information
Justin Gullekson, proposed Trustee, was introduced to the Board. Ms. Moritz shared over the years WMC has struggled serving Jewish community members during their inpatient admissions. Recently, Nutrition Services has worked with a Jewish community member to be able to appropriately serve and meet their religious needs while admitted at Winneshiek Medical Center. Nutrition Services has added a locked cart that has two microwaves installed that will support proper Kosher meal preparation for these patients.		
Consent Agenda	Clark, Goltz, Chairperson	Approval
Action: Motion was made by Roger Huinker, seconded by Karen McLean to approve the 04.06.22 Board Meeting Minutes and the 04.25.22 Board Finance and Compliance Committee Minutes. All other voting aye. Motion carried.		
Accountable Care Organization	Steve Slessor, Chief Administrative Officer Nicole Collins, Quality Improvement Specialist	Information
Mr. Slessor presented purpose and benefits of joining an ACO and the recommendation brought forward to join the Caravan Health ACO beginning January 2023. Discussion included potential financial impact and shared saving participation between the ACO and WMC. Ms. Collins shared the ACO evaluation that was completed by the Value Based Care committee and WMC leadership. Objectives were established by the group when looking at criteria and ACO options. Practice Readiness Assessment was completed between Caravan Health representatives and WMC leadership, in January 2022, to identify where WMC measures on an ACO readiness scale.		
Department Presentation: Pharmacy	Colleen Clements, Director of Pharmacy	Information
Ms. Clement introduced the pharmacy department employees. Along with Ms. Neubauer, they provided a high level presentation of their department's responsibilities and how a hospital pharmacy differs from retail pharmacy. Ms. Clement explained sterile preparations and the benefits of their newly renovated space. They shared the tedious process of working in a sterile environment, and the PPE that is used in different areas throughout the pharmacy department. Pharmacy department challenges were discussed along with the alternative workflow processes for ordering.		
Facility Project Funding	Steve Slessor, Chief Administrative Officer	Information
Mr. Slessor brought forward the recommendation that came from Management Committee regarding funding the facility project. He highlighted that 70% of the funding would come from the USDA, with 20% from Winneshiek Medical Center and 10% from bank loans. The recommendation being that the Foundation Board up their annual goal amount over the next few years targeting specifically to the facility project plans. The other option was a potential capital campaign with a larger amount set. The Board ultimately felt that a full capital campaign should not be pursued, but instructed management to follow up with the foundation to consider raising their annual goal and maybe looking at other ways of encouraging larger gifts.		

March Finance Report	Ben Stevens, Chief Financial Officer	Information/Approval
<p>Mr. Stevens shared a high-level overview of the draft March financials. Full financial documents from quarter three of fiscal year 2022 were presented.</p> <p>Action: Motion was made by Roger Huinker, seconded by Tim Schweizer to approve the March 2022 financial report. All other voting aye. Motion carried.</p>		
Medical Staff Report	Anna Ryan, M.D., Medical Staff President	Approval
<p>Dr. Ryan reported the recommendation of the Medical Executive Committee to grant Membership and Privileges for:</p>		
<p>Extend Provisional Courtesy Medical Staff Privileges (Urology) for 2 months:</p> <ul style="list-style-type: none"> Ross Avant, MD Adam Miller, MD 		
<p>Extend Provisional Contracted Medical Staff Privileges (Diagnostic Radiology) for 8 months:</p> <ul style="list-style-type: none"> Ryan Smith, MD, Radiology 		
<p>Extend Provisional Ultrasound Privileges for 3 months:</p> <ul style="list-style-type: none"> J.T. Vogel, DO 		
<p>Courtesy Medical Staff Privileges:</p> <ul style="list-style-type: none"> Marie Hogan, MD, Nephrology 		
<p>Mayo Tele-Stroke Services (Telemedicine):</p> <ul style="list-style-type: none"> Jason Siegel, MD 		
<p>Mayo Interpreting Services (Telemedicine):</p> <ul style="list-style-type: none"> Rebecca Ameduri, MD, Echoes, ECG Hector Michelena, MD, Echoes James Nelson, MD, Echoes 		
<p>Integrated Telehealth Partners Updated Schedule 1 to include the following Tele-Psychiatry providers:</p> <ul style="list-style-type: none"> Kathryn Johnson, DO Yasmin Majumder, PMHNP Joan James, MD Lori Brownshield, PMHNP Greg Horn, PMHNP 		
<p>2nd Quarter Reappointments (July 1, 2022 – June 30, 2024):</p> <ul style="list-style-type: none"> Garg, Arvind, MD, Nephrology Gentry, Tedd, MD, Emergency Medicine Gesing, Rebecca, ARNP, Family Medicine Gipp, Jennifer, OD, Optometry Gossett, Sarah, ARNP, Endocrinology Haedike, Claire, PsyD, Psychology Hayek, Miranda, OT, Physical/Occupational Therapy (direct access) Keefe, Dennis, PT, Physical/Occupational Therapy (direct access) Klocke, Ashley, OD, Optometry 		
<p>Provisional Contracted Medical Staff Membership with Privileges in Emergency Medicine:</p> <ul style="list-style-type: none"> Zachary Rasmussen, MD 		
<p>Provisional Contracted Medical Staff Membership with Privileges in Emergency Medicine:</p> <ul style="list-style-type: none"> Brian Shedek, DO Request for Waiver of threshold eligibility criteria 		
<p>Provisional Contracted Medical Staff Membership with Privileges in Emergency Medicine:</p> <ul style="list-style-type: none"> Nadia Juneja, MD Request for Waiver of threshold eligibility criteria 		
<p>Provisional Contracted Medical Staff Membership with Privileges in Pathology:</p> <ul style="list-style-type: none"> Rhonda Schaffer, MD 		
<p>Action: Motion was made by Karl Jacobsen, seconded by Karen McLean to appoint, grant membership and privileges as listed. All other voting aye. Motion carried.</p>		
Foundation Updates	Lora Friest, Trustee Steve Slessor, Chief Administrative Officer	Information
<p>The Foundation is working on sending Thank You notes to all 2021 Annual Fund Donors. There is potential of creating an endowment to honor William Goggin’s legacy gift that will be used for staff development. He also left money for the Ossian Clinic, so updates are happening there to utilize that donation.</p>		

Appointment of New Foundation Board Member	Lora Friest, Trustee	Approval
Motion: Made by Karl Jacobsen, seconded by Steve Hildebrand to appoint Richard Gaard to serve a three-year term on the Foundation Board. All voting Aye. Motion carried.		
Administrative Reports	Leadership Team	Information
Chief Administrative Officer Steve Slessor reported: <ul style="list-style-type: none"> IHA recognition was presented to Board Members, Karen McLean, Karl Jacobsen and Tim Schweizer Chief Medical Officer Dr. Tom Marquardt reported: <ul style="list-style-type: none"> Recruitment efforts on a potential Family Medicine provider that will also be providing obstetric services continue. Psychiatrist interview has been scheduled that has interest in practicing in the Decorah area. Chief Financial Officer Ben Stevens reported: <ul style="list-style-type: none"> 2023 Budget will come to the Board in July Chief Nursing Officer Kathy Moritz reported: <ul style="list-style-type: none"> Diligent work to recruit and hire PCT positions is in the works. A listening session with senior leaders and PCT staff regarding recruitment and retention recommendations will be scheduled. Administrator of Operations Dave Rooney reported: <ul style="list-style-type: none"> No questions Director of Human Resources Laurie Bulman reported: <ul style="list-style-type: none"> Max Klotzbach, Human Resources Service Partner, will be retiring in June after 45 years of service. 		
Appointment of Trustee to fulfill Roger Huinker's Term	Clark Goltz, Chairperson	Approval
Justin Gullekson was proposed to fill Roger Huinker's Term.		
Motion: Made by Karen McLean, seconded by Roger Huinker to appoint Justin Gullekson as a Winneshiek Medical Center Board of Trustee member. All voting Aye. Motion carried.		
Appointment of Board of Trustee Secretary/Treasurer	Clark Goltz, Chairperson	Approval
Motion: Made by Karen, seconded by Steve to appoint Tim Schweizer as the Board of Trustees Secretary/Treasurer through December 2022. All voting Aye. Motion carried.		
Updated Board Committee Appointments	Clark Goltz, Chairperson	Approval
Motion: Made by Karen McLean, seconded by Karl Jacobsen to approve the updated Board Committee appointments. All voting Aye. Motion carried.		
Executive Session	Clark Goltz, Chairperson	Approval
At 6:00 p.m., Board members went into Closed Session pursuant to Iowa code 21.5 (1) (l) to discuss patient care quality and process improvement initiatives in a meeting of a public hospital.		
Motion: Made by Karen McLean, seconded by Karl Jacobsen to enter a Closed Session. Roll Call Vote: Hildebrand, aye; Huinker, aye; Jacobsen, aye; McLean, aye; Schweizer, aye; Goltz, aye; Friest, aye. Motion carried.		

Return to Regular Session	Clark Goltz, Chairperson
At 6:08 p.m. Board members returned to regular session.	
The Board of Trustees thanked Roger Huinker for his 17 year of service on the Board.	
Adjournment	
The meeting adjourned at 6:10 p.m.	
Action: Motion made by Roger Huinker, seconded by Tim Schweizer to adjourn the meeting. All voting aye. Motion carried.	

Members || O = Absent, X = Present

Clark Goltz, Chairman	X	Karl Jacobsen, Board member	X	Laurie Bulman, Director of Human Resources	X	Rachel Schmitt, Executive Assistant	O
Karen McLean, Vice- Chair	X	Steve Hildebrand, Board member	X	Dave Rooney, Administrator of Operations	X	Eric Crockett, Regional Chair of Admin-MCHS SEM N	O
Roger Huinker, Secretary-Treasurer	X	Lora Friest, Board member	X	Kathy Moritz, CNO	X	Dr. Albright, MCHS SEMN Regional Vice President	O
Justin Gullekson, proposed Board member	X	Steve Slessor, CAO	X	Ben Stevens, CFO	X	Kristin Johnson, MCHS SEM N Vice-Chair Administration (via phone)	O
Tim Schweizer, Board member	X	Thomas Marquardt, DPM, CMO	X	Anna Ryan, MD, President, Medical Staff	X		

Guests: Calsey Lensing, Administrative Assistant; Nicole Collins, Quality Improvement Specialist; Colleen Clement, Director of Pharmacy; Andrea Neubauer, Pharmacist

Tim Schweizer, Secretary

Recording: Calsey Lensing, Administrative Assistant