

Winneshiek Medical Center Board of Trustees Minutes

Wednesday, June 1, 2022

4:00-6:00 p.m.

Minutes

<u>Topic</u>	<u>Presenters</u>	<u>Purpose</u>
Call to Order	Clark Goltz, Chairperson	
Clark Goltz, Chairperson, called the meeting to order at 4:00 p.m.		
Moment for Mission	Steve Slessor, Chief Administrative Officer	Information
Mr. Slessor shared the departments who received patient experience awards from Mayo Clinic. Departments receiving this recognition were ENT, Ossian Clinic, OB and ED. Dr. Bohner also received an award for being in the 99% of likelihood to recommend.		
Consent Agenda	Clark, Goltz, Chairperson	Approval
Action: Motion was made by Karen McLean, seconded by Steve Hildebrand to approve the 05.04.22 Board Meeting Minutes and the 01.31.22 Board Quality and Patient Safety Committee Minutes. All other voting aye. Motion carried.		
Facility Plan Alternate	Dave Rooney, Administrator of Operations	Information
Mr. Rooney shared the Facility Plan alternate design option that has been discussed between the Management Committee and Wold Architects. The option would extend North off the current clinic location. This would allow family care and specialty care to be in the same location and would provide additional procedure rooms for specialty care. Discussion continued focusing on parking adjustments and future expansion potential.		
Department Presentation: Nutrition	Sue Zbornik, Director of Nutrition Services	Information
Ms. Zbornik along with other members of the Nutrition Services team introduced themselves. They shared their team's vision, strategic planning work, and responsibilities highlighting catering, patient care and WMC Edible Landscapes. The group shared challenges that they face daily due to being six positions short of fully staffed and the adjustments that have been made to continue meeting the needs of the patients and employees.		
Mayo Clinic Health System MSA & PSA Update	Clark Goltz, Chairperson	Information
Mr. Goltz informed the Board that the MSA & PSA between WMC and Mayo expires at the end of the month. A subgroup involving Trustees and Admin Leadership is reviewing Mayo's suggested revisions as well as proposing additional changes. A Special Board meeting will be held in the next few weeks to approve the revisions to the MSA & PSA.		
April Finance Report	Ben Stevens, Chief Financial Officer	Information/Approval
April financials were shared in the Trustees' packet and reviewed at a high level with no questions.		
Foundation Updates	Lora Friest, Trustee Steve Slessor, Chief Administrative Officer	Information
Mr. Slessor shared the decision from the Foundation Board regarding the upcoming fundraising campaign. The Board decided to go with a Comprehensive Campaign that consolidates of the proposed capital campaign and typical annual fund structure. Holly Kanengieter, Foundation Coordinator, is composing the structure of the campaign. Current unrestricted funds will also be reviewed to see if there is a potential for use within		

those funds.

Administrative Reports	Leadership Team	Information
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Chief Administrative Officer

Steve Slessor reported:

- The external website went live on May 23. The website features a modern, mobile friendly design with local photography and intuitive navigation.
- To support the upcoming Rebranding Project, WMC has selected to work with Vendi for an advertising agency.
- Johanna Knutson, Administrative Intern, was introduced to the Board. She will be here through late August.

Chief Medical Officer

Dr. Tom Marquardt reported:

- Currently waiting on offer responses for recruited positions.
- Mr. Slessor and Dr. Marquardt presented at Community Connection regarding upcoming projects at WMC.

Chief Financial Officer

Ben Stevens reported:

- The budget for FY2023 is being finalized and will be coming for approval in July.
- Collaboration with UIHC on processes for collecting “payment at time of service” opportunities for visits that require payments prior to service.

Chief Nursing Officer

Kathy Moritz reported:

- Several staffing positions are vacant with no applicants coming.

Administrator of Operations

Dave Rooney reported:

- No questions.

Director of Human Resources

Laurie Bulman reported:

- Human Resources continues to manage vacancies in staffing.

Executive Session	Clark Goltz, Chairperson	Approval
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At 4:52 p.m., Board members went into Closed Session pursuant to Iowa code 21.5 (1) (l) to discuss patient care quality and process improvement initiatives in a meeting of a public hospital.

Motion: Made by Tim Schweizer, seconded by Karl Jacobsen to enter a Closed Session. Roll Call Vote: Hildebrand, aye; Jacobsen, aye; McLean, aye; Schweizer, aye; Goltz, aye; Friest, aye. Motion carried.

Return to Regular Session	Clark Goltz, Chairperson	Approval
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At 5:10 p.m. Board members returned to regular session.

The Medical Staff Report was included in the packet.

Motion: Made by Tim Schweizer, seconded by Lora Friest to appoint, grant membership and privileges as listed on the Medical Staff Report. Motion carried.

Adjournment		
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The meeting adjourned at 5:13 p.m.

Action: Motion made by Tim Schweizer, seconded by Steve Hildebrand to adjourn the meeting. All voting aye. Motion carried.

Members || O = Absent, X = Present

Clark Goltz, Chairman	X	Steve Hildebrand, Board member	X	Dave Rooney, Administrator of Operations	X	Eric Crockett, Regional Chair of Admin-MCHS SEM N	O
Karen McLean, Vice- Chair	X	Lora Friest, Board member	X	Kathy Moritz, CNO	X	Dr. Albright, MCHS SEMN Regional Vice President	O
Tim Schweizer, Secretary-Treasurer	X	Steve Slessor, CAO	X	Ben Stevens, CFO	X	Kristin Johnson, MCHS SEM N Vice-Chair Administration (via phone)	X
Justin Gullekson, Board member	O	Thomas Marquardt, DPM, CMO	X	Anna Ryan, MD, President, Medical Staff	O		
Karl Jacobsen, Board member	X	Laurie Bulman, Director of Human Resources	X	Rachel Schmitt, Executive Assistant	O		

Guests: Calsey Lensing, Administrative Assistant; Johanna Knutson, Administrative Intern; Carmen Krivachek, Director of Accreditation and Compliance; Maggie Busta, Infection Prevention and Nursing Education Coordinator; Sue Zbornik, Director of Nutrition Services; Chad Wurtzel, Nutrition Services Supervisor; Jeanne Breitsprecher, Cook; Jackie Budweg, Registered Dietitian; Kim Aswagan, Cook/Gardner Coordinator

Tim Schweizer, Secretary

Recording: Calsey Lensing, Administrative Assistant