

Winneshiek Medical Center Board of Trustees Minutes

Wednesday, August 3, 2022

4:00-6:00 p.m.

Minutes

| <u>Topic</u> | <u>Presenters</u> | <u>Purpose</u> |
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| Call to Order | Clark Goltz, Chairperson | |
| Clark Goltz, Chairperson, called the meeting to order at 4:00 p.m. | | |
| Moment for Mission | Steve Slessor, Chief Administrative Officer | Information |
| Mr. Slessor shared an email sent from a local nursing home to the Chief Nursing Officer which recognized multiple staff members across the organization, and congratulating the teamwork between them. | | |
| Consent Agenda | Clark, Goltz, Chairperson | Approval |
| Action: Motion was made by Karen McLean, seconded by Steve Hildebrand to approve the 07.06.22 Board Meeting Minutes. All other voting aye. Motion carried. | | |
| Department Presentation: Behavioral Health | Sarah Groux, Director-Clinic Operations; Dr. Hougen-Chair, Behavioral Health; Dr. Haedike-Psychologist | Information |
| Dr. Hougen introduced the Behavioral Health team and shared an overview of the traditional psychotherapy practice at WMC. Dr. Haedike shared a review of the Integrated Behavioral Health (IBH) practice at WMC. IBH is a coordinated system that combines medical and behavioral services to address the whole person. IBH is used for brief treatment to improve patient access. The IBH team at WMC has evolved over time, assigning dedicated staff and recently hiring a RN care coordinator. The Behavioral Health department collaborates and coordinates care with other agencies as well to help meet patients' needs. Much of this collaborative work is done by the Social Workers. The WMC team does complete same-day suicide assessments in the clinic, and the ED has access to Integrated Telehealth Partners when needed for behavioral health patients. | | |
| Board Education: WMC Comprehensive Wound Care | Johanna Knutson, Administrative Intern | Information |
| Ms. Knutson shared an overview of the wound care market, what kind of wounds a center treats, types of treatment with a focus on hyperbaric oxygen chamber, what the wound center model at WMC will look like, draft floor plan for the space to be used in the North Building, and current project implementation status. Wound care is already happening at WMC throughout departments such as rehab, general surgery, and podiatry, but the dedicated Wound Center will streamline the processes and procedures, improving patient care and provider satisfaction. | | |
| All Staff Survey Results | Laurie Bulman, Director-Human Resources | Information |
| The recent All Staff Survey completed at WMC had a good staff response rate. The survey results showed positive increases in overall satisfaction, not feeling burned out, and that we are living our primary value. Ms. Bulman reviewed results for the areas of WMC Culture, Work Area Culture, and Employee Engagement, each of which showed improvement from the last survey. Comments from staff had the general themes of pay and benefits, communication, and values and cultures. The survey results were shared with all staff through a Glad You Asked! Webinar. Department Directors received their department specific results and will share those within the departments to create a few key action plans to address identified areas. | | |
| Capital Request: Maintenance | Nick Schwartzhoff, Director-Maintenance | Approval |
| Mr. Schwartzhoff presented a proposal for a new storage and supply building. All WMC vehicles would be | | |

housed in the building along with salt storage and storage of other Maintenance department items.

Action: Motion made by Justin Gullekson, seconded by Karen McLean to approve the capital request for Maintenance Supply and Equipment Storage Building. All voting aye. Motion carried.

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| June Finance Report | Ben Stevens, Chief Financial Officer | Information |
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The year-end audit is coming up in August. Once that is completed year-end financials will be shared with Trustees.

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| Foundation Updates | Lora Friest, Trustee | Information |
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- The 2022 Annual Fund Campaign will be raising money for a hyperbaric oxygen chamber for the new wound center.
- In 2023-2024 WMC Foundation will do a comprehensive campaign with a focus on *Transforming Tomorrow*.

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| Administrative Reports | Leadership Team | Information |
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Chief Administrative Officer

Steve Slessor reported:

- We have received updated interest rate on loans and pricing for *Transforming Tomorrow*.
- A great deal of time has been spent on sourcing providers to help cover the ED while a physician is out on leave.
- The results of the coding audit are still pending.

Chief Medical Officer

Dr. Tom Marquardt reported:

- A group from WMC recently took part in the Luther College Golf Outing, and a group attended the Luther athletic training meeting.

Chief Financial Officer

Ben Stevens reported:

- No questions

Chief Nursing Officer

Kathy Moritz reported:

- No questions

Administrator of Operations

Dave Rooney reported:

- No questions

Director of Human Resources

Laurie Bulman reported:

- WMC has had a high number of new hires recently, including staff for Luther.

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| Executive Session | Clark Goltz, Chairperson | Approval |
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At 5:25 p.m., Board members went into Closed Session pursuant to Iowa code 21.5 (1) (1) to discuss patient care quality and process improvement initiatives in a meeting of a public hospital.

Motion: Made by Karen McLean, seconded by Tim Schweizer to enter a Closed Session. Roll Call Vote: Hildebrand, aye; Jacobsen, aye; McLean, aye; Schweizer, aye; Goltz, aye; Friest, aye Gullekson, aye. Motion carried.

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| Return to Regular Session | Clark Goltz, Chairperson | Approval |
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At 5:50 p.m. Board members returned to regular session.

The Medical Staff Report was included in the packet.

Motion: Made by Karen McLean, seconded by Lora Friest to appoint, grant membership and privileges as listed on the Medical Staff Report. Motion carried.

Adjournment

The meeting adjourned at 5:51 p.m.

Action: Motion made by Tim Schweizer, seconded by Steve Hildebrand to adjourn the meeting. All voting aye. Motion carried.

Members || O = Absent, X = Present

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| Clark Goltz, Chairman | X | Steve Hildebrand, Board member | X | Dave Rooney, Administrator of Operations | X | Eric Crockett, Regional Chair of Admin-MCHS SEMN | O |
| Karen McLean, Vice-Chair | X | Lora Friest, Board member | X | Kathy Moritz, Chief Nursing Officer | O | Dr. Albright, MCHS SEMN Regional Vice President | O |
| Tim Schweizer, Secretary-Treasurer | X | Steve Slessor, Chief Administrative Officer | X | Ben Stevens, Chief Financial Officer | X | Kristin Johnson, MCHS SEMN Vice-Chair Administration (via phone) | X |
| Justin Gullekson, Board member | X | Thomas Marquardt, DPM, Chief Medical Officer | | Anna Ryan, MD, President, Medical Staff | X | | |
| Karl Jacobsen, Board member | X | Laurie Bulman, Director of Human Resources | X | Rachel Schmitt, Executive Assistant | X | | |

Guests: Johanna Knutson, Administrative Intern; Nick Schwartzhoff, Director-Maintenance; Sarah Groux, Director-Clinic Operations; Dr. Hougen, Chair-Behavioral Health; Dr. Haedike, Psychologist; Paul Scott; Decorah News, Tasha Croell, Director of Performance Excellence, Hannah Schroeder, Social Worker; Sarah Wicks, Social Worker; Katelyn Reicks, RN; Brenda Dietiker, Director-Clinic Nursing

Recording: Rachel Schmitt, Executive Assistant

Tim Schweizer, Secretary