

Winneshiek Medical Center Board of Trustees Minutes

Wednesday, September 7, 2022

4:00-6:00 p.m.

Minutes

<u>Topic</u>	<u>Presenters</u>	<u>Purpose</u>
Call to Order	Clark Goltz, Chairperson	
Clark Goltz, Chairperson, called the meeting to order at 4:00 p.m.		
Moment for Mission	Steve Slessor, Chief Administrative Officer	Information
The Community Picnic was a great success, serving approximately 1,100 sandwiches. Kudos to the WMC picnic committee!		
New Provider Introduction	Steve Slessor, Chief Administrative Officer	Information
Bethany Stevens, new ARNP who will be working in the wound center, was introduced to the Trustees. She shared a bit on her background and excitement to join the community.		
Consent Agenda	Clark, Goltz, Chairperson	Approval
Action: Motion was made by Karen McLean, seconded by Justin Gullekson to approve the 08.03.22, 08.10.22 and 08.30.22 Board Meeting Minutes and the 08.01.22 Board Quality and Patient Safety Committee Minutes and the 08.31.22 Board Finance Committee Minutes. All other voting aye. Motion carried.		
Department Presentation: OB	Brianne Leikvold, Nursing Director-OB	Information
Brienne shared an update on the OB department which delivered 265 babies in fiscal year 2022 and is now fully staffed. The department is part of Alliance for Innovation on Maternal Health (AIM) and has found many benefits from the collaboration, education, and equipment it provides. Every month the department participates in either an educational session taught by one of the nurses or a simulated drill. Staff-lead projects have been a large focus in the department with areas such as charge capture and orientation process.		
Medical Staff Bylaws and Rules and Regulations	Dr. Anna Ryan, Medical Staff President	Approval
The updated Medical Staff Bylaws and Rules and Regulations of the Medical Staff were approved by the Medical Staff at their recent meeting. Dr. Ryan shared a review of the updates and changes. The Board shared feedback that they would like to receive an update from the Medical Staff each month as stated in the Bylaws. The responsibility for creating and implementing credentialing policies is delegated to the Medical Staff, however the Board requests those policies be shared with them for awareness.		
Action: Motion was made by Tim Schweizer, seconded by Karl Jacobsen to approve the Medical Staff Bylaws and Medical Staff Rules and Regulations Revisions. All other voting aye. Motion carried.		
July Finance Report	Ben Stevens, Chief Financial Officer	Information
July had an Operating Income of (\$211,968) and revenues in excess of expenses of (\$85,018). The final balance remaining on the Medicare Bridge Loan of \$1.17 Million was paid on 8/31/2022 to complete the program. Going forward, WMC will not budget a monthly IPERS GASB expense and instead will make one annual adjustment to show a clearer picture of the financial operations of the medical center.		
Board Resolution 22-01	Ben Stevens, Chief Financial Officer	Information
Action: Motion was made by Karl Jacobsen, seconded by Steve Hildebrand to approve the Board Resolution 22-01. All other voting aye. Motion carried.		

Foundation Updates	Lora Friest, Trustee	Information
None at this time. Karl Jacobsen will be the Board representative attending Foundation meetings going forward.		
Administrative Reports	Leadership Team	Information
<p>Chief Administrative Officer Steve Slessor reported:</p> <ul style="list-style-type: none"> • Work continues to fill all shifts in the emergency department while providers are out on leave. • The transfer of land to Sunflower is still being finalized. <p>Chief Medical Officer Dr. Tom Marquardt reported:</p> <ul style="list-style-type: none"> • The Luther Clinic recently held an open house that was well attended. He shared a personal experience of recently seeing a student and the benefit of having access to their WMC medical record at the Luther Clinic. <p>Chief Financial Officer Ben Stevens reported:</p> <ul style="list-style-type: none"> • Thank you to Shelly Giddings for the great work she has done in the absence of a Director of Finance and during the financial audit. <p>Chief Nursing Officer Kathy Moritz reported:</p> <ul style="list-style-type: none"> • Jess Thesing has agreed to stay on with WMC in a PRN role. Sarah Otterness will be transitioning to full time in October. Mayo CRNA leaders visited WMC to discuss the potential of their students shadowing at WMC. <p>Administrator of Operations Dave Rooney reported:</p> <ul style="list-style-type: none"> • A variety of projects continue to be in-progress with great work from the Maintenance team. <p>Director of Human Resources Laurie Bulman reported:</p> <ul style="list-style-type: none"> • WMC only turned over 1 full-time employee in August, which is great in a challenging market. • Kudos to the Auxiliary for putting on a number of fundraising events recently. 		
Executive Session	Clark Goltz, Chairperson	Approval
At 4:44 p.m., Board members went into Closed Session pursuant to Iowa code 21.5 (1) (l) to discuss patient care quality and process improvement initiatives in a meeting of a public hospital.		
<p>Motion: Made by Justin Gullekson, seconded by Karl Jacobsen to enter a Closed Session. Roll Call Vote: Hildebrand, aye; Jacobsen, aye; McLean, aye; Schweizer, aye; Goltz, aye; Friest, aye Gullekson, aye. Motion carried.</p>		
Return to Regular Session	Clark Goltz, Chairperson	Approval
At 5:18 p.m. Board members returned to regular session.		
The Medical Staff Report was included in the packet.		
<p>Action: Motion made by Karl Jacobsen, seconded by Karen McLean to appoint, grant membership and privileges as listed on the Medical Staff Report. All voting aye. Motion carried.</p>		
Adjournment		
The meeting adjourned at 5:20 p.m.		
<p>Action: Motion made by Tim Schweizer, seconded by Karen McLean to adjourn the meeting. All voting aye. Motion carried.</p>		

Members || O = Absent, X = Present

Clark Goltz, Chairman	X	Steve Hildebrand, Board member	X	Dave Rooney, Administrator of Operations	X	Eric Crockett, Regional Chair of Admin-MCHS SEMN	O
Karen McLean, Vice-Chair	X	Lora Friest, Board member	O	Kathy Moritz, Chief Nursing Officer	X	Dr. Albright, MCHS SEMN Regional Vice President	O
Tim Schweizer, Secretary-Treasurer	X	Steve Slessor, Chief Administrative Officer	X	Ben Stevens, Chief Financial Officer	X	Kristin Johnson, MCHS SEMN Vice-Chair Administration (via phone)	X
Justin Gullekson, Board member	X	Thomas Marquardt, DPM, Chief Medical Officer	X	Anna Ryan, MD, President, Medical Staff	X		
Karl Jacobsen, Board member	X	Laurie Bulman, Director of Human Resources	X	Rachel Schmitt, Executive Assistant	X		

Guests: Bethan Stevens, ARNP; Tasha Croell, Director of Performance Excellence; Brianne Leikvold, Director of OB; Steve Vanden Brink, Director of Ambulance; Carmen Krivachek, Director of Accreditation and Compliance; Maggie Busta, Infection Control and Nursing Education Coordinator

Recording: Rachel Schmitt, Executive Assistant

Tim Schweizer, Secretary