

Winneshiek Medical Center Board of Trustees Minutes

Wednesday, November 2, 2022

Conference Room B2/B3

4:00-5:30 p.m.

Minutes

<u>Topic</u>	<u>Presenters</u>	<u>Purpose</u>
Call to Order	Clark Goltz, Chairperson	
Clark Goltz, Chairperson, called the meeting to order at 4:00 p.m.		
Moment for Mission	Rachel Schmitt, Executive Assistant	Information
An overview of the recent staff fundraising campaign for United Way of Winneshiek county was shared, including a video showcasing the entries into the pumpkin decorating contest.		
New Provider Intro	Dave Rooney, Administrator - Operations	Information
Introduced and welcomed Shelly Weiland, associate provider.		
Consent Agenda	Clark, Goltz, Chairperson	Approval
Action: Motion was made by Karen McLean, seconded by Karl Jacobsen to approve the 10.12.22 Board Minutes, 10.25.22 Board Finance Committee Minutes, and 9.27.22 Medical Executive Committee Minutes. All other voting aye. Motion carried.		
Board Education: Nursing Data Trends	Kathy Moritz, Chief Nursing Officer	Information
Kathy shared national and state nursing data and the trends that have been identified with an overall decline in the number of nurses, rising demand, and a shift to a desire for non-direct patient care roles. WMC is piloting a program with Northeast Iowa Community College to support current Med/Surg Patient Care Techs who are enrolled in program to obtain their LPN license and support full use of that license while they obtain a RN license.		
Department Presentation: Surgery / Same Day Services	Dina Taylor,	Information
An overview of the Surgery and Same Day Services departments was shared including staff, physicians, type of procedures performed, case number, and process improvement work.		
September Finance Report	Ben Stevens, Chief Financial Officer	Information
The Operating Statement was reviewed. Net Patient Revenue for September was above budget by 1.44%. Total operating income for the month was a profit of \$98,981. Revenues in excess of expenses for the month was a profit of \$249,049. A departmental mix review on contractuals was discussed to identify current trends. This data will continue to be monitored.		
Capital Requests	Dave, Kathy	Approval
A software update, AIR Recon Deep Learning Software Package is requested for the MRI machine to upgrade image quality with shorter scan time at a cost of \$175,000.		
Ambulance requests \$152,768 to upgrade Zoll patient monitors to increase capabilities and allow transmitting of the tracking to the hospital to improve patient care.		
Action: Motion was made by Karen McLean, seconded by Karl Jacobsen to approve the Radiology and Ambulance capital requests. All other voting aye. Motion carried.		

Foundation Updates	Karl Jacobsen, Trustee	Information
The Annual Fund campaign is underway.		
Administrative Reports	Leadership Team	Information
<p>Chief Administrative Officer Steve Slessor reported:</p> <ul style="list-style-type: none"> • Management Committee is going to be coming together for a 1-day strategic retreat to review current projects, strategic initiatives and financials. <p>Chief Medical Officer Dr. Tom Marquardt reported:</p> <ul style="list-style-type: none"> • WMC currently has two strong orthopedic surgeon candidates. • An OB/GYN candidate is coming in for an interview soon. <p>Chief Financial Officer Ben Stevens reported:</p> <ul style="list-style-type: none"> • WMC has received pre-approval on our USDA application. <p>Chief Nursing Officer Kathy Moritz reported:</p> <ul style="list-style-type: none"> • Expansion of Mayo Oncology Services offered at WMC has been on-going for quite some time. The biggest hurdle has been access to the electronic health record, but access was recently granted to infusion nurses and hopefully we can soon see patients. <p>Administrator of Operations Dave Rooney reported:</p> <ul style="list-style-type: none"> • Dragon Ambient eXperience, a virtual scribing service, is going to be trialed by three family medicine providers. <p>Director of Human Resources Laurie Bulman reported:</p> <ul style="list-style-type: none"> • Continue to have some contracted labor, but majority is coming to an end as we identify fulltime staff to fill the slots. 		
Executive Session	Clark Goltz, Chairperson	Approval
At 5:14 p.m., Board members went into Closed Session pursuant to Iowa code 21.5 (1) (l) to discuss patient care quality and process improvement initiatives in a meeting of a public hospital.		
Motion: Made by Steve Hildebrand, seconded by Tim Schweizer to enter a Closed Session. Roll Call Vote: Jacobsen, aye; McLean, aye; Schweizer, aye; Goltz, aye; Gullekson, aye. Hildebrand, aye. Motion carried.		
Return to Regular Session	Clark Goltz, Chairperson	Approval
At 5:21 p.m. Board members returned to regular session.		
The Medical Staff Report was included in the packet.		
Action: Motion made by Justin Gullekson, seconded by Karen McLean to appoint, grant membership and privileges as listed on the Medical Staff Report. All voting aye. Motion carried.		
Adjournment		
The meeting adjourned at 5:22 p.m.		
Action: Motion made by Tim Schweizer, seconded by Steve Hildebrand to adjourn the meeting. All voting aye. Motion carried.		

Members || O = Absent, X = Present

Clark Goltz, Chairman	X	Steve Hildebrand, Board member	X	Dave Rooney, Administrator of Operations	X	Eric Crockett, Regional Chair of Admin-MCHS SEMN	O
Karen McLean, Vice-Chair	X	Lora Friest, Board member	O	Kathy Moritz, Chief Nursing Officer	X	Dr. Albright, MCHS SEMN Regional Vice President	O
Tim Schweizer, Secretary-Treasurer	X	Steve Slessor, Chief Administrative Officer	X	Ben Stevens, Chief Financial Officer	X	Kristin Johnson, MCHS SEMN Vice-Chair Administration	O
Justin Gullekson, Board member	X	Thomas Marquardt, DPM, Chief Medical Officer	X	Anna Ryan, MD, President, Medical Staff	X		
Karl Jacobsen, Board member	X	Laurie Bulman, Director of Human Resources	X	Rachel Schmitt, Executive Assistant	X		

Guests: Shelly Weiland, Associate Provider; Marianne Stalberger, Nursing Unit Supervisor-SDS; Dina Taylor, Nursing Director-Surgery and Same Day Services; Greg Elton, Surgical Logistics Coordinator

Tim Schweizer, Secretary

Recording: Rachel Schmitt, Executive Assistant